



Board of Trustees
Regular Meeting, UnAdopted Minutes

Date & Time **October 9, 2013**

Meeting Place **5:15 p.m. – Closed Session**
6:00 p.m. –Regular Meeting

Silver Springs High School
140 Park Avenue
Grass Valley, CA. 95945

A. CALL TO ORDER

The meeting was brought to order by the Board President Schwarz at 5:15 p.m.

ROLL CALL

Board Secretary Johnson took roll of members present:

Katy Schwarz, President: Present
Richard Baker, Vice President: Absent
Wayne Klauer, Clerk: Present
Georgie Coulter, Trustee: Present
Jim Adams, Trustee: Present

ADMIN PRESENT

Johnson, Suenram, Dellis

B. PUBLIC COMMENT ON CLOSED SESSION ITEMS

None

C. CLOSED SESSION

The Board convened to closed session at 5:16 p.m. and reconvened at 6:05 p.m. There was no mandatory reporting as a result of the session.

ROLL CALL

Administrative Assistant Pencik called roll of members present:

Katy Schwarz, President: Present
Richard Baker, Vice President: Absent
Wayne Klauer, Clerk: Present
Jim Adams, Trustee: Present
Georgie Coulter, Trustee: Present

ADMIN PRESENT

Johnson, Dellis, Suenram, Blake, Mathiesen, Nieto, Hughes, Bagwell, Madigan

Student Expulsion

On a motion by Klauer, seconded by Coulter, the Board voted to approve the settlement agreement with Student #1 to expel the student from the Nevada Joint Union High School for the remainder of the 2013/14 school year but suspended the expulsion and the student may enroll in Silver Springs High School but on a strict behavioral contract. Any violation of that contract will result in the student's immediate expulsion (4-0).

E. APPROVAL OF AGENDA

On a motion by Coulter, seconded by Klauer, the Board voted to approve the agenda items (4-0).

F. PUBLIC COMMENT

None

G. CONSIDERATION OF MINUTES

1. On a motion by Coulter, seconded by Adams, the Board voted to approve the minutes of the August 14, 2013 Regular Board meeting (4-0).
2. On a motion by Klauer, seconded by Coulter, the Board voted to approve the minutes of the September 11, 2013 Regular Board meeting (4-0).
3. On a motion by Coulter, seconded by Adams, the Board voted to approve the minutes of the September 21, 2013 Special Board meeting (4-0).
4. On a motion by Klauer, seconded by Adams, the Board voted to approve the minutes of the September 26, 2013 Special Board meeting (4-0).

H. REPORTS

1. Reports Student Board Representatives
 - a. Nevada Union High School – Fiona Micoleau
 - b. North Point Academy – Natasha Thorton
2. *Reports from School Principals*
 - a. North Point Academy – Principal Anita Bagwell
 - b. Nevada Union High School –Principal Mike Blake
 - c. Silver Springs High School –Principal Marty Mathiesen
 - d. Ghidotti High School – Principal Melissa Madigan
 - e. Bear River High School – Principal Jim Nieto
3. *Reports from Collective Bargaining Units*
 - a. Nevada Joint Union High School Teachers Association (NJUHSTA) Representative
President Allison Cassel reported at the beginning of the year the Executive Council spends time on recruitment and outreach. They were reviewing the NJUHSTA scholarship which is set at \$500 per year and decide it will stay at that level. They had a negotiation session and received the first proposal from the District. They will have some work to do and need to gather more information. Ms. Cassel stated that she and Kevin Baker will attend two trainings – LCFF and Navigating Negotiations. They will have an early release day on 11/1 for a NJUHSTA meeting. NJUHSTA hosted a flu shot clinic (before they knew SIG was offering a free one) and now they have a lot of flu shots left. They are offering them to friends and family of employees for \$15 per shot.
 - b. California School Employees Association (CSEA) Representative
No report.

I. CONSIDERATION OF CONSENT AGENDA (ROLL CALL VOTE)

1. On a motion by Klauer, seconded by Adams, the Board voted to approve following Consent Agenda items (*), with the removal of Item #1(a) by Trustee Adams, by roll call vote of:

Ayes: Adams, Klauer, Coulter, Schwarz
Noes: None
Abstain: None
Absent: Baker

MOTION PASSED: 4-0-0-1

**b. Personnel*

The Board approved the following personnel items: *(All employee final hires are contingent upon fingerprint clearance by Superintendent/Designee)*

1.) Certificated Personnel

- A) Hire of Gene Watanabe, 0.40 FTE Industrial Technology teacher at Silver Springs High School, effective 9/23/2013;
- B) 6/5th period (temporary) for Jason Bohrer, BRHS English teacher, effective for the 2013/14 school year;
- C) Hire of Sherry Reafsynder as a temporary BRHS Credit Recovery teacher for the 2013/14 school year at the extra duty rate;
- D) Hire of Michael Brown as a temporary NUHS Credit Recovery teacher for the 2013/14 school year at the extra duty rate;
- E) Hire of Jody Druze-Faker as a temporary NUHS Credit Recovery teacher for the 2013/14 school year at the extra duty rate;
- F) Hire of Lynn McDaniel as a temporary NUHS Credit Recovery teacher for the 2013/14 school year at the extra duty rate;
- G) Increase in hours for Elyce Canter from 0.8 FTE to 1.0 FTE, SSSH Special Education teacher;
- H) Hire of Allison Cassel and Kris Youngman, to split the Health Class assignment for the 2013/14 school year (1 per diem day each);
- H) Hire of Candyce Farber, to oversee After School EL Tutoring Program at NUHS, at the extra duty rate;
- I) 6/5th period (temporary) for Beth Whittlesey, as a NUHS Home Based teacher, for the 2013/14 school year;
- J) Hire of Michael McGovern as a temporary NUHS Credit Recovery teacher for the 2013/14 school year at the extra duty rate;
- K) 6/5th period (temporary) for Kevin Baker, NUHS math teacher, for the 2013/14 school year;
- L)) 6/5th period (temporary) for Tim Reid, BRHS Agriculture teacher, for the 2013/14 school year (reimbursed by ROP);
- M) Hire of Tamara Haas, as Temporary SSSH Department Chair-Statistics/Survey/Data/SPSA, for the 2013/14 school year;
- N) Hire of Kelly Good as Temporary SSSH Yearbook Coordinator, for the 2013/14 school year, for a portion of a coaching stipend (\$1368.00);

2.) Classified Personnel

- A) Resignation of Andrew Langdon, Technology Services Technician I, effective October 10, 2013;
- B) Resignation of Barbara Billey, SSSH Cafeteria Employee, effective 9/11/2013;
- C) Hire of Andrew Hedenland, NUHS Instructional Adie II- Special Education/Medical;
- D) Hire of Jason Hubbard, NUHS Instructional Adie II- Special Education/Medical;
- E) Hire of Jocelyn Bayne, Bi-Lingual/EL Instructional Aide;
- F) Resignation of Caroline Wilson, NUHS Instructional Aide II- Special Education/Medical, effective September 26, 2013;
- G) Resignation of Scott Pauley, BRHS Custodian, effective September 20, 2013;
- H) Increase in hours for Kelly Holland, from 0.5 hrs/day to 0.75 hrs/day as a SSSH Cafeteria Employee;
- I) Coaching Stipend for Bethany Williams, as Temporary SSSH Student Activities II, a stipend of \$1368.00, for the 2013/14 school year;
- J) Coaching stipend for Randy Fields, as Temporary SSSH Student Activities II, a stipend of \$1368.00, for the 2013/14 school year;

3.) Adult Education Personnel

- A) Hire of Julie Schibig, CASAS Testing/Orientation Coordinator;

4.) Supervisory Personnel

- A) Resignation of Curtis Smith, Director of Technology and Information Systems, effective 10/4/2013;
- B) Hire of Jeanine Atkins, as Interim Director of Technology and Information Systems, effective 10/7/2013;

5.) Temporary/Extra Duty/Short-Term Personnel

A) Hire of Noelle Voorhees, Substitute Instructional Aide I & II – Special Education/Medical, hours vary, as needed;

B) Hire of Melinda Last, Substitute Instructional Aide II – Special Education/Medical, hours vary, as needed;

C) Hire of Silvia Koleva, Substitute Instructional Aide I & II – Special Education/Medical, hours vary, as needed;

D) Hire of Michelle Uppman, BRHS Odyssey of the Mind Coach, for the 2013/14 school year (funded by OM Boosters donation);

E) Hire of Stephanie Stevens, on a temporary contract, to teach a Pointe class at \$25/hour and choreograph and stage one piece for the Nevada Union High School Dance program's Spring for Dance production for \$450.00 during the 2013/14 school year (funded by NU ASB Theatrical Dance);

F) Hire of Kyleigh Sackandy, on a temporary contract, to teach master classes at \$25/hour and choreograph and stage one piece for the Nevada Union High School Advanced Dance program for \$450 during the 2013/14 school year (funded by NU ASB Theatrical Dance);

G) Hire of Karen Attix, on a temporary contract, to teach master classes periodically at \$25/hour and choreograph and stage one piece for the Nevada Union High School Dance program's Spring for Dance production for \$450.00 during the 2013/14 school year (funded by NU ASB Theatrical Dance);

H) Hire of Jenni Bond to work as a Substitute Assistant Dance Director at a rate of \$12/hour and volunteer part time for the NU Theatrical Dance program assisting with classes and rehearsals during the week, hours vary (funded by NU ASB Theatrical Dance);

**c. Surplus*

The Board declared the attached list of items as surplus;

**d. Donations*

The Board accepted the following donations:

1) Donation from the Bear River FFA Ag Booster donation of \$3,200.00 towards the cost of the Bear River Agriculture Department expenses for the National Convention;

2) Donation of \$3,000.00 from John and Chhanseda Lanterman for the Bear River High School Drama Department (ASB Drama fund);

3) Donation of \$2,000.00 from John and Chhanseda Lanterman for the Bear River High School Choir Department;

4) Donation of \$854.72 from Target's Take Charge of Education for Bear River High School;

5) Donation of \$6,579.30 from the Janssens Family Charitable Remainder Trust with Morgan Stanley for the Bear River High School Ag Mechanics Department;

6) Two donations from the Bear River FFA Ag Booster donation of \$2,843.75 and \$753.74 to the Bear River Ag Mechanics program;

7) Newly purchased men and woman's socks from the Sierra Presbyterian Church, valued at approximately \$200.00, to be distributed to homeless students of the high school district;

**e. Agreements*

The Board approved the following agreements:

1) Agreement with Entek Consulting Group, Inc. for the triennial inspection of the Environmental Protection Agency's Asbestos Hazard Emergency Response Act for \$2875.00;

2) Agreement for Programs and Services for 2013/14 school year with the Placer County Office of Education's 49er Regional Occupational Program;

3) Memorandum of Understanding between the Sonoma County Superintendent of Schools as the LEA for the North Coast Beginning Teacher Program, and the Nevada Joint Union High School District for the 2013/14 school year;

4) Agreement with the California School Boards Association (CSBA) to provide policy update and consulting services to the District including establishing an online District policy manual with three updates per year;

5) Agreement with the Nevada County Superintendent of Schools Office for the District to employ a 0.5 FTE Crisis Counselor of which the County will pay the District \$33,100;

- 6) Agreement with the Nevada County Superintendent of Schools Office for teachers employed by the District to be released to serve as reconnecting youth teachers collectively as a 0.4 FTE assignment during the 2013/14 school year and the NCSOS will pay the district the salary and ;
- 7) Agreement for consultant services with Lori Detinger to provide physical therapy services at \$100/hour, for a total not to exceed \$4,200.00;

**f. NPA Agreements*

The Board approved the non-public agency agreement with Behavioral Consultants for \$16,000 for the 2013/14 school year;

**g. Legal Services*

The Board approved the agreement for legal services with Lozano Smith, LLP, effective September 20, 2013;

**h. NJUHSD Audit Engagement Letter*

The Board approved Crowe Horwath LLP to conduct a performance audit on the District's Measure A General Obligation Bonds as of and for the period ending June 30, 2013 for a sum not to exceed \$6,000.00;

**i. Nevada Union/NU Tech High School Calendar*

The Board approved the revision to the calendar of Nevada Union High School and NU Tech High School to reduce the student instructional days from 180 to 179 for the 2013/14 school year;

**j. DCC Recommendation*

The Board approved the recommendation of the District Curriculum Committee for the approval of a course entitled, Senior Project;

**k. Deferred Maintenance Plan*

The Board approved the Deferred Maintenance Program Five-Year Plan for the Nevada Joint Union High School District.

J. DISCUSSION/ACTION ITEMS

1. **Accounts Payable Warrants** *(from consent agenda)*

On a motion by Coulter, seconded by Klauer, the Board voted to approve the accounts payable warrants dated August 9, 2013, August 16, 2013, August 23, 2013, August 30, 2013, September 6, 2013, September 13, 2013, September 20, 2013, and September 27, 2013 by roll call vote of:

Ayes- Klauer, Coulter, Schwarz

Noes - 0

Abstain-Adams

Absent - Baker

MOTION PASSED 3-0-1-1

2. **Common Core Implementation Plan**

Superintendent Johnson explained that a Common Core Implementation Plan is required by the state. This will be in essence a first reading and we will recommend the plan for approval at the next regular meeting.

Coordinator of Curriculum & Instruction Michael Hughes explained the process of developing the plan. The federal government allocated \$1.52B for common core however to access the money districts are required to develop a plan which the Board adopts after a public review. The process started last Spring. A survey of certificated staff was developed with 90 staff members responding as to what they need for staff development. On the recent staff development day staff took the plan that was drafted in the Spring. They critiqued the plan and added their individual needs. About fifty staff responded and those comments were incorporated into the plan.

3. **NJUHSD Policy Manual**

Superintendent Johnson stated the District has been working on this manual update with CSBA for almost a year now in order to get the manual up to date and compliant. She stated she was pulling Board Policy

#7300, Naming of Facilities, as it was brought to her attention that the CSBA sample was in the manual rather than the District's policy which has specific language. Administration will bring the policy at another meeting.

On a motion by Klauer, seconded by Coulter, the Board voted to approve the revisions to the Nevada Joint Union High School District Policy Manual (all sections 0000-9000) (4-0).

4. **Performance Evaluation Instruments**

Superintendent Johnson stated the Board set some goals at their 9/21 special meeting, one of which was for the superintendent to develop a criterion-referenced evaluation system for administrators and the superintendent. Dr. Johnson used the California Standards for Educational Leaders and some additional standards from CSBA for the superintendent's evaluation.

NJUHSTA President Cassel asked how the superintendent would be gathering formation and if she would gather information from constituents (i.e. enlisting staff to do a survey). Dr. Johnson responded this is the instrument tonight, noting the entire process has not been worked out yet.

On a motion by Schwarz, seconded by Coulter, the Board voted to approve the performance evaluations instructions for the superintendent and administrators (4-0).

L. REPORT FROM SUPERINTENDENT

1. **Scheduling of Next Quarterly Board Governance Retreat**

Superintendent Johnson stated she would like to schedule a couple days in December for the Board to visit all school sites. She suggested a few dates in December, but Trustee Adams was unable to attend. It was decided that November 21-22, 2013 would be scheduled with an 8 a.m. start time on each day.

M. REPORTS FROM BOARD OF TRUSTEES

Trustee Klauer reported he has attended a number of Bear River High School events and encouraged all to attend the Bear River football game.

Trustee Coulter reported that she attended the North Point Academy Back to School Night. There were some parents present but she would have like to see more. However it was a great program and well planned.

President Schwarz reported she too attended the North Point Academy Back to School Night and the Teacher of the Year presentation honoring Megan Ross from Bear River High School at the NCSBA annual meeting. She also visited Silver Springs High School.

N. FUTURE MEETINGS

The next regularly scheduled meeting will be held at Bear River High School at 6:00 p.m. on November 13, 2013. The Board's closed session will begin at 5:15 p.m.

O. ADJOURNMENT

1. On a motion by Adams, seconded by Coulter, the Board voted to adjourn the meeting at 7:01 p.m. (4-0)

D.Pencik
Administrative Assistant

Secretary, Governing Board

President, Governing Board